



APPROVED

St. Luke's ELT Meeting

Monday, June 12, 2017 6:00pm

Members in attendance: Les Soltis (Pres), Dave Hoag, Steve Straume, Randy Sloper, Teri Sato, Pastor Weber, Stephanie Esbenshade, Morgan Griffith (Sec), Gerald Meyer

Randy opened the meeting in prayer.

Minutes from May ELT meetings were approved as amended. Minutes will be posted online.

Old Business / Committee Reports:

FY 2017/2018 Budget:

Dan and Gerald presented a possible budget to the ELT. This budget will be discussed, approved, and presented to the congregation at the next congregational meeting. Childcare tuition will increase about 2% next year.

Steve made a motion to restructure the current church staff to support savings in church staff compensation and benefits on the fiscal year 2018 proposed budget to assure a balanced budget is achieved, specifically including two positions at this time. Stephanie seconded the motion. The ELT voted unanimously to approve this motion.

Teri moved that we accept the FY 2017/2018 Proposed Budget as amended. Randy seconded the motion. Dave Hoag thanked Gerald and Dan for all of their hard work and effort. Gerald commented that Teri J. deserves a big thank you for her effort with the budget as well. The ELT voted unanimously to approve this motion.

Facility Budget: Goals to prioritize maintenance needs and to set plans to fundraise to meet financial needs for specific projects.

Transition for New Leadership:

Les and Dan are working together to reach out to some possible candidates to join the ELT when the new fiscal year starts.

Steve Straume closed the meeting in prayer. The meeting was adjourned at 8:20pm.

Addendum to the Minutes:

The following three motions were emailed out to ELT members on behalf of Vice President, Dave Hoag. Each of these motions were reviewed in the presence of Les Soltis and Teri Sato and they authorized Dave to follow up with ELT in and email for their approval:

1) **Motion to approve a change to the P/L structure to apply “4 Those to come” income directly toward Debt Service.** Teri Sato seconded this motion

- Explanation - 4 Those To Come is a restricted fund set up to support the construction of the new wing at St Luke’s. Some members continue to earmark a portion of their giving to this fund. However, since we took on a loan for the balance of the project, the building was essentially funded. So....there’s technically nowhere for the money to go. In the past, there have been both income and expense line items termed 4 Those To Come. Essentially zeroing each other out.
- Proposed Solution –
 - i. Remove the “4 those to come” expense line item from the P/L.
 - ii. Apply “4 those to come” income directly to the General Fund for the purpose of funding the debt service on our building loan. We agree that this stays true to the nature of the program for the following reasons:
 1. 4 Those To Come was started to support the construction of the new wing at St Luke’s. We believe using its income to “service the debt” stays true to the intended nature of the program.
 2. Annual debt service is approximately \$207k, well above the \$36k we received from “4 those to come.” Because the income is well below total debt service, it’s easy to say that the full amount is going toward funding the new building (via debt service).

· **Approved?**

· **Yay / Nay**

2) **Motion to approve closing the restricted “Seed Ministry” Fund and applying remaining balance to the General Fund.**

- Explanation –
 - i. Long ago, this fund was established by the ELT and Pastor Vic using “end of year” surplus cash. There have been no restricted member contributions to the fund. As a result it’s just sitting unused.

- ii. See attached balance sheet to see “seed ministry” on row 94
- Motion –
 - i. Close the restricted “Seed Ministry” Fund and apply to General Fund.
- Teri Sato seconded the motion.
- **Approved?**

· Yay / Nay

3) **Motion to approve St Luke’s 2018 budget as amended in the attached document (FY 2018 Budget Color Coded.xls).**

- Good news - We made some additional changes to the FY18 budget that resulted in additional savings. This allowed us to add some \$\$ back into programs such as Youth & Children’s programs while overall balancing out.
- Teri Sato seconded the motion.
- **Approved?**

· Yay / Nay

ELT members responded promptly to the proposed motions and the all three motions passed. These changes will appear in the FY 2017/18 Budget as it is presented to the congregation on Sunday, June 25, 2017.