

**St. Luke's ELT Meeting  
Monday, January 17, 2022**

Members in attendance: Nate Breyer, Jerry Blessing, Dennette Church, Keith Cook, Valerie Danforth, Dave Hoag, Angie Nelson, Jerry Neumann, Dan Weber.

**I. Meeting Opening**

- a. The meeting was opened in prayer
- b. The December meeting minutes were approved

**II. Foundation Report – Jerry Blessing**

**a. Board changes**

- Welcomed Matt Sato to the board.
- Julie will ask Lauren Welter if she is interested in joining the board.
- Looking for a staff person to join the board in Jonathan's absence.

**b. December numbers**

- Endowment Account - \$ 17,422.22
- Capital Account – \$ 3,253.04
- Ministry & Mission – \$ 2,375.80
- Scholarship Fund – \$ 1,639.98

Total - \$ 24,691.04

Investment Account - \$44,767.79 (12/31/2021) All assets \$ 69,458.83

Includes Interest - \$2.66

Donations: \$1254.01

Expenses: \$7500.00

**c. Other business**

- Working on an annual report to send to the congregation. Ky presented a rough draft which we discussed.
- Ky chatted with Susan Olsen from LCEF to see if they had investment opportunities or even suggestions for our foundation. She offered suggestions, but did not have investment opportunities.

**III. Lay Ministry – Keith Cook**

- a. Card Ministry and Visitation ministries are going well.
- b. Lay Minister of Worship reported he is looking for additional Worship Coordinators and Ushers. If you know someone who would be a good candidate, please pass the contact information along to Jeff Phillips.
- c. MemberCare has been provided the remainder of Pastor Dan's list of members that were not contacted by staff and ELT and are following up accordingly. The link provided previously is being updated with comments from their calls.
- d. Marriage Ministry is in the initial planning phases of a March "kick-off" event. Will likely follow that up with a video series on "Laugh Your Way to a Better Marriage".

- e. Teri Sato provided Pastor Dan and I a link to a video on being an Incident Commander. We will review and Pastor Dan will share with candidates to review and discuss at a later time.
- f. I am awaiting final 2022 rates from the King County Sheriff's department. Deputy rates have increased, but the patrol car charges have not been provided to me yet. Once I get those, I will share them with the members of ELT to confirm if we should still proceed with submitting a request for a uniformed officer during Sunday mornings.

#### **IV. Financial Review – Dave Hoag**

##### ***December Result:***

Total Expenses landed -12.5% below budget // 2.4% above last year

Total Income: 2.7% above budget // 14.5% above last year (before ppp fund recognition)

Offerings & Gifts closed 0.8% above budget and declined -0.1% vs last year

Operating Income closed with a gain of \$57,587.66

- 1) Mortgage principal pmt + building fund -\$7,033.31
- 2) PPP Fund transfer \$17,825.00
- 3) Net gain of \$68,379.35

##### ***YTD (July – December)***

YTD Total Expenses stand -5.4% below budget // 17.7% below last year

Total Income stands 6.5% above budget // 22.7% above last year

Offerings & gifts trending 2.6% above budget // 6.3% above last year

YTD OPERATING INCOME stands at \$121,074.92

- 1) Mortgage principal pmt + building fund -\$42,263.16
- 2) PPP Fund transfer \$106,950.00
- 3) Net gain \$185,761.76

#### **V. Pastor Report – Dan Weber**

##### ***a. Christmas Eve***

- 623 people in attendance (last year was 342)

##### ***b. Director of Operations***

- Jonathan McVety is no longer employed at the church. He accepted a different position, and his last day was December 31, 2021.
- Pastor Dan and Teri are going to look at what the internal needs of the church are and draft a job description.
- The next steps are posting a job description, interview and hire a new employee.

##### ***c. Life Groups***

- They are launching and about 85 people are signed up to participate which consists of about 1/3 of the worshipping attendance of the church.

##### ***d. Pastor Aaron***

- There is a 9:30 celebration planned for Pastor Aaron and his service in the church on Sunday, January 23<sup>rd</sup>.

- There was a meeting with Pastor Dan, Pastor Aaron and Brenda about the handoff of Pastor Aaron's duties.
- There are several options that are being considered as far as staffing the vacant position. Right now the needs of the church are being assessed to see what the new position will entail and how that role will be filled.

**VI. Meeting Close**

- a. The meeting was closed in prayer
- b. The next meeting will be Monday, February 21st at 6:00pm

Meeting minutes respectfully submitted by Angie Nelson