

## **St. Luke's ELT Meeting Monday, September 20, 2021**

Members in attendance: Jerry Blessing, Keith Cook, Dave Hoag, Angie Nelson, Jerry Neumann, Dan Weber. Also present: Aaron Bird, Jonathan McVety, Rick Roppel, Teri Sato

### **I. Meeting Opening**

- a. The meeting was opened in prayer
- b. The August meeting minutes were approved

### **II. Operations Report – Jonathan McVety**

#### ***a. Operations & Financials***

- Facilities, Childcare and Schools combined had a positive net income for August and is bringing in significantly more than was budgeted.

#### ***b. Facilities Update***

- We have the Russian and Hispanic churches renting space from St. Luke's with more groups starting in September including the homeschool group and both the men's and women's BSF groups.

#### ***c. St. Luke's School and Childcare***

- The 24% tuition increase was implemented on Monday, August 30<sup>th</sup>. The effect of the increase will be evident in September's income statement.
- All three main classes are at capacity.

### **III. Financial Review – Dave Hoag**

#### **a. August Result**

- Total Expenses landed -4.2% below budget // 27.0% above last year
- Total Income: 12.7% above budget // 20.3% above last year (before ppp fund recognition)
- Offerings & Gifts closed 6.6% above budget and grew 14.1% vs last year
- Operating Income closed with a gain of \$12,679.26
  1. Mortgage principal pmt: -\$6,745.64 + building fund (-357.00)
  2. Fund transfer: \$17,825.00
  3. Net gain: \$23,758.62

#### **b. YTD (July – August)**

- YTD Total Expenses stand -7.6% below budget // 28.4% below last year
- Total Income stands 8.0% above budget // 15.5% above last year
- Offerings & gifts trending 3.4% above budget // 7.8% above last year
- YTD OPERATING INCOME stands at \$18,082.62
  1. Mortgage principal pmts (-\$12,754.84) + building fund (-\$1034.00)
  2. PPP fund transfer (+\$35,650.00)
  3. Net Gain \$39,943.78

#### **IV. Safety and Security – Keith Cook**

##### **a. Presentation**

- A presentation was given with recommendations of what the church should implement at the 30, 90 and 180 day marks.

##### **b. Motion**

- All three recommendations were passed in a motion made by Keith Cook, seconded by Dave Hoag and passed by the ELT.

##### **c. Next Steps**

- Jerry Neumann – Check the current insurance documents to see if anything relevant to security is mentioned.
- Jerry Blessing – Reach out to the Pierce County Police to see who is available and what their rate would be.
- Keith Cook – Look to see if a basic job description for a security person is already created via. books or the internet.
- Dan Weber – Ask Jan and/or Alice if they would be interested in the Incident Commander position.

#### **V. Pastor Report – Dan Weber**

##### **a. St. Luke's Attendance**

- In January/March 2020 we had an average of 426 people attending church service
- The last two months the average has been 248.
- In an effort to find out where the people of St. Luke's are, a few surveys were sent out.

##### **b. The surveys that were sent**

- One survey was sent to individuals that our records show have not checked in onsite for the past 6 weeks but who did check in online at least once in the last 8 months.
- One survey was sent to the 60-70 people who have been checking in for our live-streamed services.
- The last survey was sent to hundreds of members and participants that we haven't heard from for sometime.

##### **c. The takeaway from the information gathered**

- St. Luke's has added a 9:30 outdoor service to accommodate those that would not like to wear masks or would feel more comfortable in an outdoor situation.

#### **VI. DCE/Children's Ministry – Aaron Bird**

##### **a. Presentation**

- Information was presented on hiring a new DCE for St. Luke's.
- The potential candidate for this position, Brenda Segovia-Schmelling, is a rostered LCMS Director of Christian Education.

##### **b. Motion**

- A motion was made by Dave Hoag to fund the DCE position and was seconded by Jerry Blessing and passed by the ELT.
- The wording of the motion is as follows: “We agree to fund the pursuit of a Director of Children’s Education.”

**VII. Meeting Close**

- a. The meeting was closed in prayer
- b. The next meeting will be Monday, October 18th at 6:00pm

Meeting minutes respectfully submitted by Angie Nelson